



Pyrus Privacy Policy

This is the privacy policy of Study Association Pyrus, located at Droevendaalsesteeg 2, room 116, Wageningen, signed into the Chamber of Commerce with the number 40124051.

The association highly values the protection of personal data. This privacy policy aims to provide clear information on the way your data is being processed. The necessary steps will be taken to maintain and secure members privacy and for that reason. Personal data will be handled with utmost care. Study Association Pyrus will adhere to all relevant legislature concerning data management and protection, including the General Data Protection Regulation (Algemene Verordening Gegevensbescherming) at all times. The chairman of Study Association Pyrus is responsible for keeping this privacy policy up to date and the treasurer is responsible for keeping the members' database up to date.

Responsible Party

As Study Association Pyrus is responsible for processing the personal data of its members. In case of questions or remarks about the privacy policy or any other business concerning privacy, send an e-mail to pyrus.bwa@wur.nl.

Data we process

Study Association Pyrus only processes personal data to provide its services, if it is necessary for the association to function or if a member voluntarily share this data with Study Association Pyrus. If someone subscribes to be a member of Study Association Pyrus, the following data will be stored:

- Membership type
- WUR account name
- First name
- Last name
- Date of birth
- WUR-registration number
- E-mail address
- Country
- Address
- Postal code and city
- Study (BSc or MSc)
- IBAN number
- Contribution preference
- Start date membership
- Committee history
- Activity history ¹

¹ SAC stands for Student Active Certificate. A document with more information can be reviewed upon request at the Pyrus board.



This data will be stored in the Member Database which is stored and protected in a Google Drive map which is only accessible for board members. The treasurer will manage the administration by adding new members, removing former members and adjusting data during membership, this may only be done whilst being on the Wageningen University and Research (WUR) network. When data from new members is acquired via a physical application form, this form will be secured in the safe at the Pyrus hutch in Forum which is locked and under protection of the Pyrus board.

Data handling

The members' personal data will be used to:

- Provide our members with a discount on their study materials in the Studystore. (WUR account name, WUR-registration number, name).
- Send the weekly newsletter. (E-mail address).
- Collect membership contribution. (Contribution preference, IBAN number, email address).
- Send messages to specific target groups. (Membership type, e-mail address, study, start date membership, and active committees).
- Check whether the member is of legal drinking age when attending activities that include alcoholic consumption. (Date of birth).
- Periodically send the magazine of Study Association Pyrus "Het Vuurwerk" to its members. (Postal code, address, city).
- Reward graduated active members with a special degree from Study Association Pyrus. (Committee history, activity history).

Data collection periods

Personal data of members will be kept for as long as they are a member and for a maximum of 5 year period afterwards. Financial administration will be kept for 10 years.

Third-party sharing

The Pyrus board exclusively shares data to third parties (processors) when this is required to continue providing our service to its members or when legally obligated to.

Currently, these processors are:

- The committee "Het Vuurwerk" edit and distribute the magazine of Study Association Pyrus. The postal code, address and place name are required to distribute the magazine.
 - A processor agreement has been signed by the members of this committee to ensure that the personal data is only used for its intended purpose of spreading the magazine.



- Wageningen University and Research receives names, WUR account name and WUR-registration number in order to provide a discount to members buying study books in the Studystore.
 - A processor agreement has been signed to ensure fair and minimal data usage, maximizing both security and privacy.
- Neostrada. Study Association Pyrus uses their online platform nieuwsbrief.pyrusbwa.nl/admin/. Neostrada receives email addresses allowing Study Association Pyrus to send the weekly newsletter. They also host the Pyrus website: pyrusbwa.nl.
 - The privacy policy of Neostrada complies with the General Data Protection Regulation. Study Association Pyrus uses the services of Neostrada which are based on the privacy policy of Neostrada. Therefore the usage of Neostrada as a host complies with the General Data Protection Regulation.

All processors have agreed to:

- Never use personal data for personal purposes, but only to comply to the instructions of Study Association Pyrus and to keep providing their service.
 - Personal data may be used to meet legal requirements like court orders.
- Make sure appropriate technical and organizational measures are being taken to protect the data from loss or unlawful processing according to the processor agreement and General Data Protection regulation.
- Inform Study Association Pyrus in the case of a data breach.

Data breach protocol

Study Association Pyrus has an extensive script in case personal data is being processed or available for processing by unauthorized third parties.

In case of a data breach, the treasurer will be responsible for handling the steps as described in the script, unless the nature of the breach demands otherwise. The chairman is responsible for informing the Pyrus members whenever a data breach occurs.

Changing the privacy policy

Study Association Pyrus will regularly renew this privacy policy to keep it up to date. The Pyrus board should in any case present its privacy policy to its members on request. In case of important changes, the association will notify its members via email or the general members meeting.

Viewing, changing or removing personal data

Pyrus members have and maintain the right to view, change or remove whatever personal data Study Association Pyrus may have collected or stored. For any of the previous options please contact the Pyrus board at pyrus.bwa@wur.nl. To look into, change or delete personal data please attach any valid identification document to verify that the data will be sent to the correct person. It is advised to cross out your social service number (BSN) in this attachment.



In case of any questions or remarks please contact the Pyrus board at:

Study Association Pyrus

Address and postal code :

Droevendaalsesteeg 2

6708 PB Wageningen

Visiting address:

Forum, room 116 (Monday, Wednesday and Thursday between 13:30h and 14:00h.

Tuesday and Friday between 12:40h and 14:00h.)

Phone:

Tel. 0317-485034 (Monday, Wednesday and Thursday between 13:30h and 14:00h.

Tuesday and Friday between 12:40h and 14:00h.)

Internet:

www.pyrusbwa.nl

pyrus.bwa@wur.nl

On behalf of Pyrus board XXIXb,

Steven Heesterman,
Chairman

Mirabel Vlaming,
Secretary

Bart Vlemmix,
Treasurer